JESSICA FRANK

#176 Maxie Assee Street, Phase 4-1, Malabar,

Arima.

Phone: 309-8065

jessicafrank68@yahoo.com

PROFESSIONAL SUMMARY

Hard working young lady who drives highly in either slow or busy shifts. Maintains an orderly and neat store floor at all times. Friendly and enthusiastic and able to learn new tasks quickly and proficient in growing key customer relationships. Represent establishment with friendly, professional demeanour at all times.

SKILLS

* Customer and Personal Service
* Service Orientation
* English Language
* Time Management
* Active Listening
* Reading Comprehension
* Management of Financial Resources
* Social Perceptiveness

EXPERIENCE

**Retail Salesperson**

**Blue Grass**

**Apr 2016-Present**

**Grand Bazaar**

As you will notice in my resume that most of my work during the last year has been focused on promotional services. I have had direct sales experience in soliciting business from both existing and new clients and have been successful in meeting my sales goals every time. Moreover, my marketing background has enabled me in managing effective displays of products for the benefit of customers and my communication skills have assisted me in working directly with customers in order to provide them product information.

EDUCATION

High School Diploma: Economics and English June 2015

Bishop Anstey High School East & Trinity College East

Eight CSEC subjects will be attached behind

I am now currently obtaining a bachelor’s degree in the University of the Southern but I would be grateful if I am allowed to work part time at your company.